

BYLAWS
WOMEN'S AND CHILDREN'S HEALTH SECTION
NORTH CAROLINA PUBLIC HEALTH ASSOCIATION, INC

Article I

NAME

The name of this section shall be the Women's and Children's Health Section of the North Carolina Public Health Association, Inc.

Article II

OBJECTIVES

- I. To promote and support the objectives and goals established by the North Carolina Public Health Association, Inc.
- II. To promote the health and well being of women and children in North Carolina.
- III. To provide or co-sponsor an educational session at each annual meeting of the Women's and Children's Section of the North Carolina Public Health Association, Inc.
- IV. To provide an opportunity for personal and professional growth through exchange of information among colleagues and the inclusion of Women's and Children's Health Section information in the NCPHA newsletter.
- V. To initiate and support legislation to improve the health status of women and children.

Article III

MEMBERSHIP

The membership shall consist of those persons actively engaged in public health-related fields or have a serious interest in the Women's and Children's Health Section and its objectives.

Article IV

FINANCES

Annual dues shall be established by the Women's and Children's Health Section Executive Committee. Notification of change shall be made to the membership at least thirty (30) days prior to the annual meeting preceding the fiscal year in which they are to go into effect. All dues are payable at anniversary date of membership. Renewal notices will be mailed to members from association headquarters.

All income of the Women's and Children's Health Section shall be collected and disbursed by the Treasurer in payment of the accounts of this section, subject to review and approval of the Women's and Children's Health Section Executive Committee. The Treasurer shall report to the Executive Committee all receipts and disbursements and report annually to the entire section. The books of the Women's and Children's Health Section shall be audited annually by three (3) members of the section.

Article IV

MEETING OF THE MEMBERSHIP

The annual meeting of the membership shall be held concurrently with the annual meeting of the North Carolina Public Health Association, Inc. (NCPHA). A special meeting of the Women's and Children's Health Section may be called at any time by the Women's and Children's Health Executive Committee.

A quorum shall consist of at least 10% of the paid membership of the Women's and Children's Health Section. A quorum of the Women's and Children's Health Executive Committee shall consist of three members.

Article V

OFFICERS

The officers of the Women's and Children's Health Section shall consist of a President, Vice President (Program Chairperson), Secretary, Treasurer and two Members at large. They shall be duly elected by the members at the Women's and Children's Health Section's annual meeting and shall serve for one year except for the Members at large, Secretary, and Treasurer who shall serve for two years. Members at large shall be elected in alternating years. Officers shall serve from the closing of the meeting at which they are elected until the close of the next Women's and Children's Health Section's annual meeting. The Vice-President shall automatically ascend to the Presidency after serving as Vice-President. An officer shall be a member of the North Carolina Public Health Association.

The duties of the officers shall be those usually implied by the office and shall be outlined in the Manual of Procedures.

Should a vacancy occur in the office of President, the Vice-President shall ascend to the Presidency.

Should a vacancy occur in the office of the Vice-President, the President shall reconvene the nominating committee from the previous year and charge them with the nomination of a minimum of two (2) qualified individuals for the office of Vice-President. A special election would then be held by mail ballot within thirty (30) days.

Article VII

EXECUTIVE COMMITTEE

The Executive Committee shall be composed of the Immediate Past President, President, Vice-President, Secretary, Treasurer and two members at large.

The Executive Committee shall be empowered to transmit the business of the Women's and Children's Health Section. Meetings shall be called by the President as needed.

Article VIII

COMMITTEES

Standing Committees:

Program – shall consist of the Vice-President and at least three people appointed by the Vice President of the section. The Vice-President serves as the Committee Chairperson for a one year term.

Membership – shall consist of a Chairperson, appointed by the President of the Women’s and Children’s Health Section to serve a two year term for the purpose of increasing the membership of the Women’s and Children’s Health Section and to maintain a current membership list.

Nominating – shall be chaired by the Immediate Past President and consist of at least three members appointed by the Women’s and Children’s Health Section President. The Committee shall prepare a slate of nominees per office for the Women’s and Children’s Health Section, after securing the consent of each nominee to serve if elected. The ballot shall be presented for election at the annual section business meeting. Nominations from the floor shall be received during the annual business meeting of the Women’s and Children’s Health Section.

Awards – shall consist of a Chairperson appointed by the President and three members of the section. The President of the Women’s and Children’s Health Section shall serve as ex-officio member. The purpose is to solicit and recommend nominees for the section awards.

The annual awards are:

- 1) Child Health Team Award: This award is open to a team of individuals employed in public health who have demonstrated excellence and innovation in service delivery to a child health program.
- 2) Women's Health Team Award: This award is open to a team of individuals employed in public health who have demonstrated excellence and innovation in service delivery to a women's health program.
- 3) WCH Excellence Award: This award is open to an individual who has been a role model and demonstrated excellence in a WCH program from any public health or community setting.

The President of the Women's and Children's Health Section may appoint such other committees (i.e., Legislative, ByLaws, Audit) as deemed desirable to carry on the work of the Section. Upon request of the President of NCPHA, Inc., the Section President may appoint members to committees of the association.

A diskette of the current Bylaws shall be maintained by the President of Women's and Children's Health Section for use by the Bylaws Committee.

Article IX

PARLIAMENTARY AUTHORITY

Business sessions of the Section shall be conducted in accordance with Robert's Rules of Order.